

**ECOLE SOUTH PARK ELEMENTARY SCHOOL
PAC MEETING MINUTES – OCTOBER 8, 2014**

BOARD MEMBERS:

Chair:	Terri Trevors
Vice-Chair:	Fannie Smith
Secretary:	Shanna Keen
Treasurer:	Darren Schrader
DPAC Rep:	Tami Oudendijk
CPF Rep:	Natalie Heon-Wade
Members At Large:	Jill Parker - Parent Welcome Catherine Bourget - Special Foods (absent)

ITEM	ACTION/INFORMATION	RESPONSIBILITY
1. Welcome	Welcome	Terri
2. Treasurer’s Report 2014/2015 Budget	<p>This year’s budget is very similar to last year’s, however without the revenue from Spring Fair (it’s done bi-annually) we will be budgeting a loss (\$5,000 deficit).</p> <p>S. Keen asked why the cost for Special Foods was higher in October. D. Schrader will look in to it.</p> <p>E. Greenhalgh will confirm how to divide the monies allocated for Classroom Resources. Previous years each division was allotted \$200, with some funds also distributed to 2 Learning Assistance teachers, ELL, and school counselor. D. Schrader will add these to the “Classroom Resources” description in the budget.</p> <p>Teacher Wishlist: Due to the job action at the end of last year, some receipts have not yet been submitted therefore it is difficult to assess how much was spent last year.</p> <p>T. Oudendijk motioned to amend the budgeted amount for the security guard to \$312, because Halloween falls on a Friday this year. Seconded by F. Smith. Motion passed.</p> <p>J. Parker motioned to add an expense line item of \$150 for “Parent Welcome”. Seconded by F. Smith. Motion passed.</p> <p>E. Greenhalgh is checking with teachers on their interest in resuming the Artist in Residence program. Other activities being considered include Wheelchair Basketball and a Young Actors Program.</p>	Darren

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Treasurer's Report (continued)	<p>The school is also in need of 4 new choir risers. T. Oudendijk suggested we accept donations at the Christmas Concert to help fund the risers.</p> <p>In response to the recent removal of the computer lab, PAC will research some technology options and whether PAC should be budgeting for regular technology upgrades.</p> <p>S. Keen moved to approve the 2014/2015 budget, with the additional \$310 in expenses. Seconded by T. Oudendijk. Motion passed.</p>	Darren
3. DPAC Update	The first DPAC meeting will take place October 20 th . Tami will report at the November PAC meeting.	Tami
4. CPF Update	CPF can connect us with someone who provides French education for parents at a reasonable cost. If there is enough interest, they will do classes at the school. Natalie will get more information.	Natalie
5. Vice Chair Update	There are still 5 divisions in need of Class Parents (Division 2, 3, 4, 6, 8). A Class Parent meeting is scheduled for Wed, Oct. 15 th .	Fannie
6. Members At Large (MAL) Update	Parent Welcome: The Timbits and coffee provided the first day of school were well received. Some parents did not see the table. We will try to be closer to the entrance next year.	Jill
7. Principal's Update	<p>E. Greenhalgh will remind Mme. Simpson to submit receipts for last year's Grade 7 Legacy Gift.</p> <p>Due to the delayed start of the school year, the Grade 7 Family Photo Night Fundraiser has not yet been booked. Waiting to see if/when the photographer is available.</p>	Elaine

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8. New Business	<p>There are still some volunteer PAC positions that need to be filled:</p> <ul style="list-style-type: none">- Member at Large, Parent Education- Member at Large, Fundraising <p>We also need a volunteer to coordinate the compost program. Please let Terri know if you, or someone you know, may be interested.</p> <p>PAC will do some research on the benefits and risk of having a Facebook page.</p>	Terri
9. Adjournment	<p>Meeting adjourned at 8:35 PM.</p> <p>Next meeting Wednesday, November 26, 2014 at 7:00 PM.</p>	Terri

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