

ECOLE SOUTH PARK ELEMENTARY PAC MEETING MINUTES

February 24, 2014

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| Board Members: | Chair: | Terri Trevors |
| | Secretary: | Monique Parker |
| | Treasurer: | Darren Schrader |
| | Vice-Chair: | Mel Cheesman |
| | Members at Large: | Irene Grebstad (Fundraising), Jill Parker (Parent Welcome) Catherine Bourget (Special Foods) |
| | DPAC Rep: | Tami Oudendijk |
| | Past Chair: | Deb Salahor |

| ITEM | ACTION/INFORMATION | RESPONSIBILITY |
|--|--|----------------|
| 1. Welcome | Welcome | Terri |
| 2. Old Business and Approval of Last Meeting Minutes. | Mel moved to approve Last Meetings Minutes; seconded by Darren. | Terri |
| 3. Treasurer's Report | <p>3 handouts were reviewed: Profit & Loss Budget Performance; SP PAC Supported Activities (graph); SP PAC Results from September 1, 2013 – February 23, 2014 (graph).</p> <p>Noon Hour Club expenditure to date is low, but this may be due to some receipts that haven't yet been submitted. Noon Hour Club Coordinators need to be contacted to see if there are any supplies they need (assigned to Terri). Unused funds can be reallocated.</p> <p>PAC Communications is a little higher than budget, likely due to expenses not submitted last year (e.g. copying, etc.). This should probably be buffered for next year.</p> <p>Still in a strong cash position (\$19,582). Expenses for all tech carts have been submitted. Spending for Teachers' Wish List items, including Math Manipulatives (\$1200 – 1900, amount TBC at next PAC meeting in April) and Cooking Supplies (\$400), were discussed for approval last meeting, but have not yet been incurred.</p> <p>YTD Variance is +\$2,769, due to extra fundraisers (Baked Goods and Pantomime) that were held but not budgeted for last year.</p> <p>Cultural Fund – Goh Ballet presented 2 weeks ago and went very well, the next cultural event planned is Tribal Vision Dance (April).</p> <p>Garden Club expenses will incur in the Spring. Call has gone out this week for volunteers to help with composting.</p> <p>Elaine to follow up on Security Guard, Librarian Resources, and Emergency Preparedness line items.</p> | Darren |

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| 4. Members at Large (MAL) Updates | None | |
| 5. Principal's Update | <p>Kindergarten registration was held February 19. Jill Parker attended as PAC Welcome Rep and SP spirit wear was available for sale.</p> <p>Teachers have been providing information about how they spent their PAC Classroom Resources funds (e.g. field trips, special art supplies, stickers, stamps, special displays, learning games, and specialty learning projects). It would be great to be able to get photos of some of the things that PAC supports, and have this type of information available to parents (e.g. on website, on rolling boards at Spring Fair and Welcome Day).</p> <p>Pink Shirt (Anti-Bullying) Day is coming up this week. February Fun Day photos have been posted to the school website.</p> | Elaine |
| 6. DPAC Update | None | |
| 7. New Business | <ul style="list-style-type: none"> • Proposal for CPF funds (\$900) <p>Canadian Parents for French has made money available for French cultural activities at the school. The Maple Man has been proposed (March 6), but the cost may be more than the \$700 CPF cultural funds available. The remaining balance still needs to be addressed (assigned to Elaine and Darren). \$200 has been allocated to two Acadian fiddlers who will be performing at the Spring Fair in May.</p> <ul style="list-style-type: none"> • Spring Fair (May 9) <p>Shanna Keen has volunteered to help coordinate the Spring Fair. Irene Grebstadt will coordinate the Raffle. More volunteers will need to be recruited. Terri will work with Shanna and Irene to ensure all approvals, licenses, and schedule are put together to support the fair (e.g. electrical requirements). A comprehensive binder of information has been put together from the previous fair to help organize efforts. Managing cash on site needs to be planned and organized.</p> <ul style="list-style-type: none"> • Special Guest – Delta Police School Liaison Officer, Constable Atkinson <p>To be rescheduled for a future PAC meeting.</p> | Terri |
| 8. Adjournment | Meeting Adjourned at 8:45 PM, until next PAC meeting April 28. | Terri |