

# ECOLE SOUTH PARK ELEMENTARY PAC MEETING MINUTES

## June 18, 2013

**Board Members:**

**Chair:** Terri Trevors  
**Secretary:** N. Nevin (absent)  
**Treasurer:** Darren Schrader  
**Vice-Chair:** Mel Cheesman  
**Members at Large:** Irene Grebstad (Fundraising),  
 Jill Parker (Parent Welcome)  
**DPAC Rep:** Tami Oudendijk  
**Past Chair:** Deb Salahor

ITEM	ACTION/INFORMATION	RESPONSIBILITY
<b>1. Welcome</b>	Welcome	Terri
<b>2. Old Business and Approval of Last Meeting Minutes.</b>	Minutes from meeting held May 29, 2013 approved without discussion. <i>Motion by Tami, seconded by Peg.</i>	Terri
<b>3. Treasurer's Report</b>	Attached Treasurer's Report reviewed by Darren.  (1) There is approximately \$13,000 in the PAC account and \$1,700 in the gaming account. The latter amount must be used primarily for arts programs. Darren to reconcile gaming account balance with Elaine and Mrs. Wellington once the last drama, music and library expenditures have been settled and recent deposits balanced out.  (2) Original budget for the year was -\$2,000, using cash reserves to cover the deficit, however credits and debits are expected to net out for the year.  (3) Discussion around attributing specific numbers to particular events; these details to be included in fundraising plans and reports going forward.  (4) New provincial budget will establish gaming funds. Historically this grant has been based on the number of students. PAC will submit its application for funding in June and expects grants to be determined by the government in September.  (5) Chris Seaborne to follow up with Darren on funds required for performers – these cheques are required on the day of the performances. Since performers must be booked significantly in advance, the required funds for 2013 performances were previously approved by the PAC.	Darren
<b>4. Principal's Update</b>	Elaine Greenhalgh provided the principal's update as follows.  (1) End of the year parent appreciation morning was well attended and a success overall.  (2) Grade 7 legacy gift selected: new sand box and four squares painted. The presentation will made at the final assembly on	Elaine / Chris

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	<p>June 26. At the last Friday movie day, \$500 was raised for the animal shelter so the Grade 7s hope to present those funds to a shelter representative at the final assembly as well.</p> <p>(3) Back to school in September: PAC assistance would be appreciated to help parents find the correct classrooms (last year's class) and answer questions. Terri confirmed coffee will be provided by PAC on the first day. Jill is doing a mail-out for new parents over the summer and will consider including this information.</p> <p>(4) Elaine raised the possibility of the PAC funding a school mural during the 2013-2014 school year, similar to Cliff Drive.</p> <p>(5) Out of School Planning Committee meetings – Elaine questioned whether updates can be done via website only. PAC to consider and perhaps contact Deneka at the School Board regarding the results of her survey re preferred mode of communication for parents, recognizing that there are a lot of school to school differences so the results may not be that relevant.</p> <p>(6) Chris mentioned some school initiatives to improve technology in the classroom. Details to follow as available.</p>	
<b>5. DPAC</b>	No DPAC Meeting in June. Next DPAC meeting will be September 2013.	Tami
<b>6. New Business</b>	<p>(1) PAC schedule for 2013/2014 – Terri will send to Chris and Elaine to check for conflicts with school and Grade 7 fundraiser events and to include in school calendar (including special foods days and PAC meetings).</p> <p>(2) Fundraising plans / events for the 2013 / 2014 year may include the following – the fundraising plan will be further developed over the summer:</p> <ul style="list-style-type: none"> <li>• September fundraising event: baskets, prizes and donations will be auctioned / raffled off</li> <li>• Turkey / poinsettia sales</li> <li>• Garage sale / swap meet / sport consignment</li> </ul> <p>(3) Michelle Olson to contact Thrifty Foods re: new fundraising guidelines. Last year, the Quebec Trip group raised \$1700 out of a possible \$2500. Consider extending the Thrifty Foods fundraising opportunity to the whole school to realize the full \$2500.</p> <p>(4) Elaine suggested improved coordination and communication</p>	Terri

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	<p>between PAC and the Quebec organizing group to minimize conflicts.</p> <p>(5) Parent education program: Mel and Terri to work with DPAC (Tami) to develop plan for 2013 / 2014 year. Consider adult education program in connection with the open house on September 19 and PAC meetings during the year. Furniture rentals (facilities) and security have to be booked well in advance. Also have to give other users notice so they can rebook. Tami to confirm and connect with Chris as soon as possible to ensure availability.</p> <p>(6) Jill needs volunteers for the welcome to school program. PAC members need to be very visible to help new parents at the beginning of the school year and to provide information about PAC activities.</p>	
<b>7. Adjournment</b>	<b>Meeting Adjourned until next PAC meeting in September.</b>	Terri

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